

### Multiple Choice Questions

1. E-mailing is the process of sending and receiving messages from one computer to another.  
(a) Browsing                      ✓(b) E-mailing                      (c) Hacking
2. You have to \_\_\_\_\_ your name and other details with an e-mail program.  
(a) login                      ✓(b) register                      (c) install
3. \_\_\_\_\_ contains a brief summary of message content.  
✓(a) Subject field                      (b) Date field                      (c) From field
4. You can change your \_\_\_\_\_ any time.  
✓(a) password                      (b) account name                      (c) None of these

u can attach more than one file in your message.

### Multiple Choice Questions

1. A \_\_\_\_\_ is a test used to ensure that the response is generated by a person.  
(a) Account (b) E-mail (c) ~~Captcha~~ ✓
2. To read an e-mail, you will click the \_\_\_\_\_ option. ✓  
(a) ~~Inbox~~ ✓ (b) Document (c) Folder ✓
3. To compose a message, you have to \_\_\_\_\_ your account.  
(a) ~~Sign in~~ ✓ (b) Internet (c) None of these
4. To submit your registration form, you will click \_\_\_\_\_ button.  
(a) Compose (b) ~~I Accept~~ ✓ (c) None of these



4. You can also send a file as an \_\_\_\_\_ with your e-mail.  
 (a) attachment  (b) card  (c) message
5. A \_\_\_\_\_ consists of letters and digits in a distorted manner.  
 (a) Captcha  (b) E-mail  (c) None of these
6. \_\_\_\_\_ is the largest network of computers.  
 (a) Internet  (b) E-mail  (c) None of these

B. Fill in the blanks.

- Fast cheap Ray Tomlinson Blind Carbon Copy Header Body Arpanet Reply Sign up
- Ray Tomlinson was the first person who sent a mail across the network.
  - The ARPANET increased the popularity of e-mail.
  - E-mail message consists of Header and body.
  - BCC stands for Blind Carbon copy.
  - Sign up button is used to create a new account.
  - To reply to a message, click the Reply button.
  - E-mail is Fast and cheap.

C. Tick (✓) the correct and Cross (X) the wrong ones.

- E-mail is a method of sending and receiving messages. ✓
- Sign out is also known as sign up. X
- You cannot attach more than one file in your message. X
- Internet is the largest collection of computers. ✓
- E-mail was started in 1965. ✓
- E-mail message is divided into three sections. X

Answer the following questions.

E. **Group activity**

Open the website www.123greetings.com. Type the address details and choose the card. Send this card to your friends on his/her birthday. Also search the names of some other e-greeting websites.

F. **Unscramble each of the following to form a word or term that you have read in this chapter.**

1. NGOISUT Sign out      2. NXOIB Inbox      3. RDOPSASW Password      4. PYERL Reply      5. ACHAPTC Captcha

G. **Puzzle**

Read the following clues and search 6 words in the grid given below. Search downward, upward, diagonally or across.

A	T	B	C	D	E	F	D
G	E	H	I	J	H	R	K
S	N	L	M	N	O	O	L
I	A	P	Q	W	T	R	O
G	P	S	S	T	M	U	G
N	R	S	Z	K	A	X	O
U	A	Y	Z	K	I	L	U
P	E	M	A	I	L	M	T

- Method of sending and receiving messages Email ✓
- First network ARPANET ✓
- A secret information for using e-mail password ✓
- To come into an E-mail program, you should sign up ✓
- An e-mail program Hot-mail ✓
- Sign out is also known as log out ✓



In the Lab