

**Bangladesh International School-English Section  
Riyadh, KSA**

Statement of Receipts & Payments and Cash & Bank Balances  
From 1st January 2020 to 31st January 2020

<b>A Monthly Receipts</b>	
Description	Amount (SR)
Tuition Fee	482,760
Registration Fee	3,000
Session Fee	4,900
Bus Fee	18,400
Sale of Books	593
Others	1,176
Abdur Rashid Charity Trust	15,000
British Council Exam Fee	254,099
Received Family Medical Insurance Fee	10,163
Admission Form sales	300
<b>Total Receipts</b>	<b>790,391</b>
<b>B Payments</b>	
<b>Payments For Teachers &amp; Other Staff</b>	
Salaries	289,715
Salary of Security Guards	5,414
Security Money Refunded ( <i>Teachers &amp; Staff</i> )	1,800
<b>Sub-Total</b>	<b>296,929</b>
<b>Payments for Others</b>	
Prize, Awards, Science Fair & Picnic	200
<i>Iqama, Exit-re-entry, Insurance etc.</i>	89,687
Social Insurance-GOSI	5,430
Communication Expenses ( <i>Mobile, Telephone, Fax, DSL, SMS Service</i> )	1,742
Utilities ( <i>Electricity &amp; Water bill</i> )	4,127
Travel & Conveyance	25
Printing, Stationery, Cartridges & Office supplies	3,479
Fuel & Lubricants for Vehicles	3,975
Repair & Maint. Of School Building	1,159
National Day Expenses (16th December-2019)	200
Repair & Maint. Vehicles & Insurance	1,311
Repair & Maint. Photocopy Machines	2,628
Photocopy Papers	2,643
Cleaning Materials, News paper, Medical Expnese & Sick room etc	21
Entertainment expenses	260
Computer hardware	486
Drinking Water	75
Bank Charge/ Commission	15
VAT Expenses	392
Municipality License renewal & Chamber Attestion Fee	1,150
Translation	60
<b>Total Other Payments</b>	<b>119,065</b>
<b>Total Payments</b>	<b>415,994</b>
<b>Receipts Over Payments</b>	<b>374,397</b>

<b>Other Payments</b>	
<b>Capital Expenditure</b>	
Advance to Staff against salary	9,500
<b>Total Other receipts/Payment</b>	<b>9,500</b>
<b>C Total Payments for the period</b>	<b>425,494</b>

### Summary of Receipts, Payments and Fund Balances

<b>Opening Balance 01-01-2020</b>	916,149
<b>Add:</b> Total Receipts	790,391
<b>Less :</b> Total Payments	(425,494)
<b>Closing Balance as at 31-01-2020</b>	<b>1,281,046</b>

### Summary of Cash and Bank Balances

Marginal Deposit against Letter of Guarantee	105,000
Current A/C- Saudi Fransi Bank	1,172,546
Petty Cash	3,500
<b>Total Cash &amp; Bank Balances as at 31-01-2020</b>	<b>1,281,046</b>

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Accountant

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Chairman

**Note:** If you have any query please contact with Accountant.  
Your Suggestion/Advise for more transparency would be appreciated.