

**Bangladesh International School-English Section  
Riyadh, KSA**

Statement of Receipts & Payments and Cash & Bank Balances  
From 1st December 2019 to 31st December 2019

<b>A Monthly Receipts</b>	
Description	Amount (SR)
Tuition Fee	603,522
Registration Fee	9,000
Session Fee	6,600
Bus Fee	25,300
Sale of Books	1,227
Others	335
Canteen Rent	2,500
Received agt. Food Festival & NRB program	1,055
Admission Form sales	400
<b>Total Receipts</b>	<b>649,939</b>
<b>B Payments</b>	
<b>Payments For Teachers &amp; Other Staff</b>	
Salaries	282,993
Salary of Security Guards	5,800
<b>Sub-Total</b>	<b>288,793</b>
<b>Payments for Others</b>	
Educational Supplies ( <i>Laboratory, Sports, Games etc</i> )	1,831
Prize, Awards, Science Fair & Picnic	8,814
Social Insurance-GOSI	5,430
Communication Expenses ( <i>Mobile, Telephone, Fax, DSL, SMS Service</i> )	1,645
Utilities ( <i>Electricity &amp; Water bill</i> )	7,121
Printing, Stationery, Cartridges & Office supplies	2,767
Student Related Liabilities	426
Fuel & Lubricants for Vehicles	3,825
Repair & Maint. Of School Building	7,066
National Day Expenses (16th December-2019)	3,621
Repair & Maint. Vehicles & Insurance	583
Repair & Maint. Photocopy Machines	2,594
Photocopy Papers	2,648
Cleaning Materials, News paper, Medical Expnese & Sick room etc	1,511
Entertainment expenses	1,707
Honorarium	2,500
Computer hardware	136
VAT Expenses	419
Miscellaneous expenses	905
Municipality License renewal & Chamber Attestion Fee	100
Translation	30
<b>Total Other Payments</b>	<b>55,679</b>
<b>Total Payments</b>	<b>344,472</b>
<b>Payments Over Receipts</b>	<b>305,467</b>

<b>Other Payments</b>	
<b>Capital Expenditure</b>	
Audio, Visual & Musical Equipments	1,890
Furniture & Fixtures	7,098
Advance to Staff against salary	
<b>Total Other receipts/Payment</b>	<b>8,988</b>
<b>C Total Payments for the period</b>	<b>353,460</b>

### Summary of Receipts, Payments and Fund Balances

<b>Opening Balance 01-12-2019</b>	619,670
<b>Add:</b> Total Receipts	649,939
<b>Less :</b> Total Payments	(353,460)
<b>Closing Balance as at 31-12-2019</b>	<b>916,149</b>

### Summary of Cash and Bank Balances

Marginal Deposit against Letter of Guarantee	105,000
Current A/C- Saudi Fransi Bank	807,649
Petty Cash	3,500
<b>Total Cash &amp; Bank Balances as at 31-12-2019</b>	<b>916,149</b>

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Accountant

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Chairman

**Note:** If you have any query please contact with Accountant.  
Your Suggestion/Advise for more transparency would be appreciated.